

## Sports Venue Hire Application

Please complete the form and send it to the Venue

*Please note application on this form does not constitute a definite booking. If your booking can be accommodated a booking confirmation will be e-mailed to you. Please ensure e-mail details are included on the booking form.*

Name of Club/Group		Estimated Numbers	
Name of applicant			
Address			
		Postcode	
Telephone : daytime		Evening	
Email address			
Expected Participants	Junior	Adult	60+
<b>BOOKING REQUIREMENTS</b>			
Facilities / Area Required			
<b>SINGLE BOOKINGS</b>	Day/Date		Type of event
<b>BLOCK BOOKINGS</b>	Start Date	End Date	Day(s) & Time(s)
			Dates not required
Equipment required:			
<b>For all catering requirements please call Laura at Foundry Café on 07580117952</b>			

## QUALIFICATIONS, INSURANCE and PVG

### Compliance with Protection of Vulnerable Groups legislation and protocols

All hirers must confirm that they comply with Protection of Vulnerable Groups legislation.

For further information see <http://www.pygschemesotland.org>

All applicants must complete the following:

*I confirm that we have undertaken an assessment as to whether our groups activities involves regulated work and if so, that all of the relevant staff or volunteers are registered under the Protection of Vulnerable Groups scheme.*

Name: (Block Capitals).....Signature... .. Date.....

I would like to pay:	On arrival	Invoice	Part of my annual fee (Partner Agencies Only)

I agree, on behalf of the above named group, to abide by the rules and regulations of Community and Leisure Department as enclosed.

Signature.....

Date.....

Please return to:

Team Leader

Barrhead Foundry, Main St. Barrhead G78 1SW

Tel: 0141 580 1174

barrheadfoundry@eastrenfrewshire.gov.uk

## OFFICE USE ONLY

### Application processing

Account reference number:		
	signature	date
Application received		
Event approved & entered on MRM		
Confirmation letter sent via email/post		
Unsuccessful Letter sent via email/post		
Qualifications checked		
Insurance checked		

Notes:			
<b>EVENT COSTING</b>			
<b>Price Band Allocation</b> <i>(tick appropriate box)</i>			
<b>Adult</b>		<b>Community Commercial</b> (2x standard junior/adult)	
<b>Concession</b> (Junior/Student A2L)		<b>Commercial</b> (3x standard adult/junior)	
<b>Development</b> (Enhanced Club CAP)			