

East Renfrewshire Culture & Leisure Ltd

(A company which is a Scottish Charity (Scottish Charity Number SC0045726) incorporated in Scotland under the Companies Act with company number SC486489)

Minute of a Meeting of the Board of Trustees of East Renfrewshire Culture and Leisure Ltd

St John's Campus on Tuesday 27 February 2018 at 4pm

Present	Councillor Colm Merrick (Acting Chair) Professor Grant Jarvie Councillor Paul O'Kane (PO'K) Councillor Barbara Grant (BG) Dr Noreen Siddiqui (NS) Brian Davidson Steven Larkin (SL)
Attending	Anthony McReavy, Chief Executive (AMcR) Karen Storie, Director of Finance & Commercial Services (KS) Mhairi Shaw, Director of Education ERC (MS) Barbara Clark, Chief Accountant ERC (BC) Margaret Walker (minute)
Apologies	Jim Wilson

1. Welcome

In the absence of the Chair Councillor Merrick stood in and welcomed everyone to the meeting.

2. Preliminaries

Apologies

The Board noted apologies were received from Chair Jim Wilson.

Notice & Quorum

Having noted the relevant notice had been issued and a quorum was present the Board agreed to proceed to business as in hereafter minuted.

Declarations of Interest

There were no declarations of interest.

3. Minute of Previous Meeting 5 December 2017

The minute of the previous meeting held on 5 December 2017 was approved and adopted.

4. Matters Arising

Any matters arising are covered by Agenda items.

5. Board Work Plan 2017/18

The Board discussed the final elements of the Work Plan for 2017/18.

6. Chief Executive's Report Including Q1 Performance Report

The Chief Executive presented the reports.

7. Report by Chair of the Finance, Audit and Risk Committee

The Board is asked to consider the reports and comment on matters as appropriate. The reports are presented from the full meeting of the FAR Committee on Tuesday 13 February 2018. All changes to the reports agreed at that meeting have been executed.

After discussion the Board agreed the following reports:

- a. P10 Financial Commentary
- b. Internal Audit 2018/19 Plan
- c. Budget 2018/19 (discussion)

8. Pension Valuations & Assumptions

- a) 31 March Formal Valuation
- b) 2018/19 Pension Financial Assumptions

The Formal Valuations and the Pension Financial Assumptions are revisited every year, feeding into the budget.

After discussion the Board agreed and approved the Formal Valuations and Pension Financial Assumptions.

9. Board Meeting Dates & Draft Work Plan 2018/19

The proposed meeting dates for the Board were agreed and accepted by the Board.

The draft Board Work Plan for 2018/19 was agreed and accepted.

10. Safeguarding and Notifiable Events Responsibilities

A copy of safeguarding policies to be sent to Board members. Board members are to attend safeguarding training, fulfilling OSCR requirements.

11. Press and PR

Publicity material sent previously to Board members.

12. AOCB

There was no further competent business

13. Date of Next Meeting

Tuesday 5 June 2018 at 4pm, Venue TBC