

East Renfrewshire Culture & Leisure Ltd

(A company which is a Scottish Charity (Scottish Charity Number SC0045726) incorporated in Scotland under the Companies Act with company number SC486489)

Minute of a Meeting of the Board of Trustees of East Renfrewshire Culture and Leisure Ltd

The Foundry, Barrhead on Tuesday 5 December 2017, at 4pm

Present	Jim Wilson (Chair) (JW) Professor Grant Jarvie Councillor Paul O’Kane (PO’K) Councillor Barbara Grant (BG) Dr Noreen Siddiqui (NS)
Attending	Anthony McReavy, Chief Executive (AMcR) Karen Storie, Director of Finance & Commercial Services (KS) Mhairi Shaw, Director of Education ERC (MS) Barbara Clark, Chief Accountant ERC (BC) Margaret Walker (minute)
Apologies	Councillor Colm Merrick Councillor Danny Devlin Brian Davidson Steven Larkin

**1. Welcome**

The Chair welcomed everyone to the meeting.

**2. Preliminaries**

*Apologies*

The Board noted apologies were received from Councillor Colm Merrick, Brian Davidson and Steven Larkin

*Notice & Quorum*

Having noted the relevant notice had been issued and a quorum was present the Board agreed to proceed to business as in hereafter minuted.

The aboard agreed to discuss Item 7 first to allow for the early departure of NS.

**3. Minute of Previous Meeting 5 September 2017**

The minute of the previous meeting held on 5 September 2017 was approved and adopted.

**4. Matters Arising**

There were no matters arising from the previous minutes.

**5. Board Work Plan 2017/18**

The Board agreed the Work Plan for 2017/18

**6. Chief Executive's Report Including Q1 Performance Report**

The Chief Executive presented the reports.

**7. Report by Chair of the Finance, Audit and Risk Committee**

The Board is asked to consider the reports and comment on matters as appropriate. The reports are presented from the full meeting of the FAR Committee on Tuesday 21 November 2017. All changes to the reports agreed at that meeting have been executed.

After discussion the Board agreed the following reports:

- a. P7 Financial Commentary
- b. Draft Budget 2018/19

**8. Risk Register**

After discussion the Risk Register was accepted by the Board.

**9. ERCL Business Plan 2018/19**

The next full year Draft Business Plan was reviewed and accepted by the Board.

**10. Pricing Concessions Review**

The Pricing Concessions Proposal was reviewed and accepted by the Board

**11. Press and PR**

Publicity material sent previously to Board members.

**12. AOCB**

The Chief Executive reported that the Barclay Review, Recommendation 24 was rejected by the Scottish Government meaning that leisure and cultural venues run by the arm's-length bodies of local councils will continue to benefit from charity relief from non-domestic rates.

**13. Date of Next Meeting**

Tuesday 27 February 2018 at 4pm, St John's Campus, 18 Commercial Road Barrhead, G78 1AJ